

### YEARLY STATUS REPORT - 2021-2022

Part A		
Data of the	Institution	
1.Name of the Institution	R. P. Gogate College of Arts & Science and R. V. Jogalekar College of Commerce, Ratnagiri	
Name of the Head of the institution	Prof. Prafulladatta Prabhakar Kulkarni	
• Designation	Officiating Principal	
Does the institution function from its own campus?	Yes	
Phone no./Alternate phone no.	7588264348	
Mobile no	9422432563	
Registered e-mail	gjcrtn@gmail.com	
Alternate e-mail	desk@resgjcrtn.com	
• Address	Adv. N. V. Joshi Road, Near Ratnagiri District Court, Ratnagiri	
• City/Town	Ratnagiri	
• State/UT	Maharashtra	
• Pin Code	415612	
2.Institutional status		
Affiliated /Constituent	Affiliated	
Type of Institution	Co-education	

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• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)
Name of the Affiliating University	University of Mumbai
Name of the IQAC Coordinator	Prof. Surendra Chandrakant Thakurdesai
Phone No.	7588264348
Alternate phone No.	
• Mobile	9766615816
IQAC e-mail address	iqac@resgjcrtn.com
Alternate Email address	surendra.thakurdesai@resgjcrtn.co
3.Website address (Web link of the AQAR (Previous Academic Year)	https://resgjcrtn.com/wp-content/ uploads/2022/03/annual-quality- assurance-report-agar-20-21.pdf
4. Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://resgjcrtn.com/academic- calendar/
5.Accreditation Details	•

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A	3.22	2019	15/07/2019	14/07/2024
Cycle 3	A	3.31	2014	21/02/2014	20/02/2019
Cycle 2	A	3.25	2008	16/09/2008	Nil
Cycle 1	Four Star	Nil	2002	15/05/2002	Nil

12/06/2000

#### **6.Date of Establishment of IQAC**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Depa rtment /Faculty	Scheme	Funding	Agency	Year of award with duration	Amount
Institutiona 1	DBT star college scheme	Department of Biotechno logy, Govt of India		2021-22	5053322
Department	Conference Grant	Indian Council of Historical Research, New Delhi		2021-22	500000
Department	Conference Grant	Mahara Samajs Pari	shatra	2021-22	307302
Department	Promotion of Urdu Language	Nati Counci Promot Urdu, Del	l for ion of New	2021-22	50000
Department	Workshop	Roy Socie Chemi	ty of	2021-22	34200
8.Whether composition of IQAC as per latest NAAC guidelines		Yes			
• Upload latest IQAC	notification of format	ion of	View File	2	
9.No. of IQAC meetings held during the year		2			
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?		No			
•	upload the minutes of d Action Taken Repor		View File	2	

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

#### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

Preparation workshops for autonomy were conducted for different stake holders.

Improvisation in online admission was completed.

ISO 9001:2015 certification for complete institute was completed

## 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct autonomy orientation programmes for different stakeholders	Conducted 3 orientation programmes for teachers, management members and students.
To initiate the process of institutional preparedness for NEP	Two sessions were organized for faculty members.
To carry out specific maintenance work in lieu of closure of facilities during pandemic period	Maintenance work was completed and necessary shifting, rearrangements were done wherever necessary.
To arrange additional internal evaluation sessions so as to reinstate the writing skills lost during the pandemic.	Each academic department conducted assignments / tests to help students to regain the writing ability

## 13.Whether the AQAR was placed before statutory body?

• Name of the statutory body

Name	Date of meeting(s)
College Development Committee	05/12/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	02/02/2022

#### 15. Multidisciplinary / interdisciplinary

The college has-

- 1) UG Programmes where students coming from other streams are eligible to be admitted e.g. From HSC Arts, Science & Commerce to BMS and BA and from HSC Commerce & Science to BSc Information Technology.
- 2) PG Programmes where students coming from other streams are eligible to be admitted e.g. From any stream / discipline to MA and from BSc Information Technology to MSc Computer Science
- 3) Many courses at UG are taught across the faculty e.g. Environmental studies, Business Communication, Foundation Course, Advertising, Journalism, Commerce, Book keeping & Accountancy, etc.
- 4) Extra curricular activities of Academic departments e.g. Astronomy Club (Physics)
- 5) Student Research Activities like Shodhvedh (In-house research festival) and Avishkar (University & State level research festival) provide an opportunity for students to undertake interdisciplinary and multidisciplinary projects. E.g. Ecomics student working on Agro Biodiversity, Mathematics student working on Music.

#### 16.Academic bank of credits (ABC):

College is being in affiliated system cannot create its own academic bank of credit. The affiliating University, University of Mumbai, is in process of generation of academic bank of credits.

#### 17.Skill development:

The college has introduced Add-on certificate, diploma courses in variety of subjects to enhance the hands-on skills of the learners. Also, some departments encourage the students to choose field based research topic for their internal evaluation and project papers. Co-curricular and extension activities also pay due attention to development of various soft skills as well as life skills.

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## 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Courses other than languages are taught in Marathi at UG and PG level. The college runs Diploma Course in Sanskrit conversation and certificate courses in Bharatiya kalganana, Vedic Mathematics, Indology, Fort studies, etc. The areas / themes of research, conferences, seminars and guest lectures, include promotion of Urdu language, Ayurveda, temple and ancient script studies, study of dielects, etc. Department of Physics and Astronomy club promotes National Solar Calender.

#### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Every academic department does mapping of Course and Programme Specific Outcomes with the introduction of new curriculum. The outcomes are shared with the students in the begining of each semester and also available on the college website. Care is taken to design internal evaluation as well as summative evaluation so as to test the attainment of outcomes along with learning levels. The mechanism is reported to the IQAC regularly by each academic department.

#### 20.Distance education/online education:

The college engages online lectures of the visiting faculty of some regular courses.

#### **Extended Profile**

#### 1.Programme

1.1 1058

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<u>View File</u>

#### 2.Student

2.1 4045

Number of students during the year

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## Annual Quality Assurance Report of R. E. SOCIETY'S R. P. GOGATE COLLEGE OF ARTS AND SCIENCE AND R. V. JOGALEKAR COLLEGE OF COMMERCE, RATNAGIRI

File Description	Documents
Institutional Data in Prescribed Format	<u>View File</u>

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<u>View File</u>

2.3

Number of outgoing/final year students during the year

File Description	Documents
Data Template	<u>View File</u>

#### 3.Academic

3.1

Number of full time teachers during the year

File Description	Documents
Data Template	<u>View File</u>

3.2

Number of sanctioned posts during the year

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Extended Profile		
1.Programme	1.Programme	
1.1		1058
Number of courses offered by the institution acroduring the year	oss all programs	
File Description	Documents	
Data Template		<u>View File</u>
2.Student		
2.1		4045
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format		View File
2.2		877
Number of seats earmarked for reserved category State Govt. rule during the year	as per GOI/	
File Description	Documents	
Data Template		View File
2.3		1443
Number of outgoing/ final year students during the	ne year	
File Description	Documents	
Data Template		View File
3.Academic		
3.1		130
Number of full time teachers during the year		
File Description	Documents	
Data Template		View File

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3.2	130	
Number of sanctioned posts during the year		

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1	41
Total number of Classrooms and Seminar halls	
4.2	3165050
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	340
Total number of computers on campus for academic purposes	

#### Part B

#### **CURRICULAR ASPECTS**

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The process of curriculum delivery is well planned and well documented. Every academic department prepares its action plan for the next year and submits it to IQAC that consequently prepares and finalizes the consolidated timetable along with the plan of other activities as a part of the academic calendar. The draft is discussed , settled and submitted to CDC. The important details of plan are given publicity in the prospectus, on the website and Google classroom.

The academic course of action thinks about the dates of terms declared by the parent University and the college, semester end plans of the University and the college examinations, the Continuous Internal Evaluation (CIE) programme, special events of the college like the rounds of cultural, sports and Avishkar research competitions, etc.

Academic departments in their periodic meeting plan and review the

instructional work allotted to the faculty. The term end reports of completion of work are submitted to the respective faculty vice principals.

Effective curriculum delivery is also insured by tasks such as classification of learners, requisition and order for reading material, reference books and journals, project work, etc.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

## 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In April 2021 the college prepared its academic calendar for the next year and displayed it on notice boards and on its website. The calendar clearly showed the dates of internal evaluation. IQAC coordinator, Vice principals and members of exam committee had worked together meticulously to prepare the calendar by taking into account the instructional days and other major timeslots such as long breaks, short breaks, holidays, youth festivals, schedules of university exams and major annual co-curricular and extracurricular activities viz., NSS and NCC camps. The examination committee had taken into consideration the slots reserved for internal evaluation and prepared and displayed the time-tables well in advance. The departments had started preparing their own teaching plans in their meetings keeping in mind the schedules of internal evaluation as in the academic calendar of the college as well as the additional tests.

However, owing to the continuation of the pandemic the parent University change from time to time its exam schedules of the previous year and commencements of various semesters of the current academic year. Consequently the college had to change its schedules including that of internal evaluation (CIE). However, due care was taken that the students and the quality of education will not suffered in any case and all semester end examination and internal evaluation tests, assignments, projects, etc. were satisfactorily completed.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

# 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

#### A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

#### 1.2 - Academic Flexibility

## 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

40

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

#### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

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#### requirement for year: (As per Data Template)

26

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1289

File Description	Documents
Any additional information	<u>View File</u>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

#### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institutionoffers 1090 courses under the 13 programmes offered across all the three faculties and two hundred thirty six (236) courses offered in all programs have one or other cross cutting issue as part of curriculum. 23% of the courses have component related to gender issues, 27% of Environmental awareness 25% deal with human values and 26% of the courses touch professional ethics. Compulsory courses like Foundation Course offered in all programmes are specifically designed to orient students to these issues. All students have to take these courses in semester I to IV. All four cross cutting issues are referred in curriculum in either of four semesters for which compulsory courses are offered.

At post-graduate level, in newly introduced choice based Credit system, courses related to professional ethics are included. While designing activities like projects, research titles students are encouraged to choose topics relevant to cross cutting issues. Wherever there are field visits, industrial visits an effort is

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made to visit people, institutes and industries working in these areas. Thus all 25 departments incorporate these issues in their curriculum delivery. Courses offered by language departments discuss more about Gender and Human values.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

## ${\bf 1.3.2 \cdot Number\ of\ courses\ that\ include\ experiential\ learning\ through\ project\ work/field\ work/internship\ during\ the\ year}$

58

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

#### 1.3.3 - Number of students undertaking project work/field work/ internships

1062

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

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#### 1.4 - Feedback System

# 1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://resgjcrtn.com/gjcnaac/uploads/1 4  1_Proof1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

## **1.4.2 - Feedback process of the Institution** may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://resgjcrtn.com/gjcnaac/uploads/1 4  2 Proof1.pdf

#### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

#### 2.1.1.1 - Number of students admitted during the year

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

#### 2496

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Usually, as soon as admissions are over, every department segregates the admitted students into 3 groups on the basis of their marks of previous year. viz. 1) students securing 70 % and above 2) students securing 50 % to 70 % 3) students securing below 50 % & students with multiple mark sheets. This year too the basic classification was done in the same way. In addition, after teaching for 2 to 3 weeks most of the departments conducted units tests or special tests. A few departments followed some other tools for the assessment of learning levels.

Every year, the institution organizes add-on courses and in-house research competitions like Shodhvedh and Avishkar for the advance learners. Some advanced students were encouraged to participate in a number of online webinars and project competitions related to the curricula. Advanced students from some departments completed some advanced courses and participated in national and international webinars and competitions. Some of the students 'research papers were presented in International web conferences or published in UGC approved journals (Shodh-Sanchar) after presentation in International Board of Educational Research and Development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

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#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4045	130

File Description	Documents
Any additional information	No File Uploaded

#### 2.3 - Teaching-Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute makes extensive use of variety of student centric methods to make the teaching learning process more fruitful and enjoyable bearing in mind the scope of the syllabi, availability of time and infrastructure.

Even in this year of the pandemic following student centric methods were used extensively. The methods and the respective departments using them predominantly are as follows:

#### Experiential learning:

- Field visit/field work : Geography , Economics
- Project work: Psychology, Rural Development, History, Chemistry, Physics
- Chart Preparation: Biochemistry
- Using Bio-informatics tools: Microbiology
- Writing research proposal/ paper: Zoology, Microbiology, BAF
- Interactive simulation: BAF
- Case study: Business Economics, BAF
- Internship: Accountancy

#### Participative learning:

- Seminar: Chemistry , IT , Zoology
- Brainstorming: BAF
- Map filling: Geography
- Group Discussion: BMS, Zoology

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

## 2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

This year too all the teaching work was in online-offline mode and Google Classroom was the LMS used by all the teachers. In addition, other LMS were used by teachers of departments of Mathematics, Microbiology, Zoology, Chemistry, BMS, BAF, Political Science and Marathi. Videos of lectures/ practical were generated by teachers of departments of Urdu, Chemistry, IT, English, Rural Development and Commerce. Facebook pages were used by teachers of departments of History and BAF. To enhance the use of ICTs, the Teachers' Training Committee under the guidance of the IQAC, organized training workshops. Several teachers successfully completed FDPs and courses related to the same.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

## 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

130

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	No File Uploaded

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#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

130

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

## 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

1435

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

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#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is not an integral part of the curricular design of the affiliated university for majority of the UG courses though it is so for all the M.A., M. Com. and M. Sc. courses. However the college understands its significance and hence has made it a part of its evaluation mechanism. For a systematic and timely internal evaluation, an internal evaluation week is planned for every semester and the dates are declared in the academic calendar of the college before the commencement of the academic year.

Even this year an internal evaluation week per semester was a part of the academic planning and the calendar .It was duly notified to the students and was strictly adhered to. In addition to the online objective Q-A tests during the scheduled Internal Evaluation weeks, 10 departments voluntarily conducted them twice instead of only once each semester. In addition to the robustness they also offered variety such as written and descriptive online assignments (History, Biotechnology, Zoology), oral tests (Sanskrit), PPTs (Biochemistry, Sociology), Case studies (BMS), Skill tests for practical papers (Geography).

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	Nil

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

This being an year of the pandemic, majority the internal examinations were held in online mode only and the respective Head of the Departments and respective vice principals were the authority to deal with the grievances ,if any. However there was no instance of any kind.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

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#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes, they are stated and displayed on the college website. They are communicated to the teachers in the departmental meetings for yearly planning and the teachers in turn communicate them to the students by means of PPTs at the commencement of each semester.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://resgjcrtn.com/learning-outcome/
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college evaluates the attainment of program outcomes, program specific outcomes and course outcomes by conventional as well as non-conventional means.

In the conventional or the direct system, the results of the university examinations are analysed course wise by the departments and then reported to vice principals and the principal. This also includes taking into account the rank holders at university level. Continues internal evaluation is also a major instrument in measuring the attainment of POs and COs.

In addition, each of the departments selects at least 2 course outcomes as prime ones for the evaluation of their attainment . They are assessed by some other means of their own - measurable or non-measurable as well. For example, some science departments assessed the outcomes at the time of practical exams and research work. The commerce departments assess them on the basis of placements as well as on that of feedback following the internships, field projects and industrial visits. The departments in humanities and languages measure the attainment or acquisition of certain skills such as filling in maps, workbooks, etc. Attainment is also measured in the basis of the performance of the students in Co-Curricular activities.

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File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

#### 2.6.3 - Pass percentage of Students during the year

## 2.6.3.1 - Total number of final year students who passed the university examination during the year

1346

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	https://resgjcrtn.com/gjcnaac/uploads/2 6 3 Proof.pdf

#### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://resgjcrtn.com/wp-content/uploads/2022/09/analysis-ofstudent-satisfaction-survey-2021-22.pdf

#### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

		_
N	_	г.

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

## 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

## 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

#### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

NIL

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

## 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

#### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

#### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

20

File Description	Documents
URL to the research page on HEI website	https://resgjcrtn.com/research-committee/
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	No File Uploaded

## 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

#### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	View File

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/international conference proceedings year wise during year

22

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

#### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

One of the major concerns of extension activities this year was extending support to the rehabilitation activities in Chiplun, the neighboring tehsil that was badly affected by devastating floods during the monsoon. The institution through its wings like NSS, NCC, Disaster Management Cell and Marathi Vidnyan Parishad collected and donated an amount of INR 66,225/- along with other essentials like grocery, drinking water, clothing, etc. The volunteers also participated in the activities like house cleaning in the affected areas.

Another major activity of social responsibility was visiting the orphanages and old age homes in the district.

As a part of sensitization on socio-environmental issues, an intercollege painting competition was conducted on the theme of "Save Tiger." Other activities include 30 street plays in 5 tehsils, inter-school essay competition on biodiversity, cleaning of wells and beaches, etc. The training received by some volunteers to use 'Voter Helpline App' and 'Election commission Portal ' in order to become 'Enrolment Leaders' was another significant extension activity of the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	No File Uploaded

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year  $\frac{1}{2}$
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

# 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

759

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

#### 3.5 - Collaboration

## 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year

## 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

## 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

## 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has a land area of 40468 sq. m. and built up area of 15031.45 sq. m. There are 2 hostels to accommodate 370 students.

Of the 63 classrooms, 21 classrooms are provided with ICT facilities and large TV panels. In addition to this there are 13 LCD projectors in various departments.

There are three fully AC and ICT enabled seminar halls.

The college has 34 well equipped laboratories including those recognized for Ph. D. programs. Mathematics, Commerce, IT, CS and English departments have their own computer laboratories. The Language Lab has a special 'CLARITY' software and LCD TV screen.

Geography laboratory is equipped with an independent 'Costal Research Center'. There are two centralized instrumentation laboratories equipped with sophisticated research equipment- a 'Biopharmaceutical Instrumentation Laboratory' and a'Material Research Laboratory'.

The student-computer ratio is 16:1. However the lab timetable

ensures optimum usage of the computer lab leading to student-computer ratio 1:1.

The central library has an area of 1745 sq.meter with 1,17,873 books. Some departments have a separate departmental library. All the classrooms and laboratories are spacious as per the specification of statutory bodies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

A specious and well equipped sports complex with a full time post of physical director is a big asset of the college. The total area of the sports complex is of 20234 sq. m. with a playground, a multipurpose sports hall and two well-equipped gymnasiums, indoor stadium with gallery to accommodate 100 spectators.

The facilities on playground include a running track (Synder track) of 400 meters, a Football ground, two Volleyball grounds, a Basketball court, two Kho-Kho and Kabaddi grounds, a Cricket pitch, a Handball ground and an open Badminton court.

For indoor games and yoga:

- 1. A multipurpose indoor game hall with Badminton court (international standards)
- 2. A hall housing Table Tennis and Carrom boards (8 Boards)
- 3. Separate Gymnasiums for boys and girls with facility for weight training, Weight lifting and Power lifting
- 4. The indoor complex equipped with LED TV panel

Administrative Facility:

- 1. Pavilion (300 spectators)
- 2. Gymkhana office

- 3. A store room.
- 4. Changing rooms

Facilities for Cultural activities:

- 1. An open air theatre seating capacity of 800.
- 2. Air conditioned auditorium and attached green room.
- 3. Separate room for rehearsals, administrative office
- 4. Space for exhibition of fine arts

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

41

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://resgjcrtn.com/gjcnaac/uploads/4_1_
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

## 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

## 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

#### 4.2 - Library as a Learning Resource

#### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The details of the ICT and the other tools deployed to provide maximum access to the library collection are as follows:

- Name of ILMS software: SOUL (Software for University Libraries)
- Nature of automation (fully or partially): Partially
- Version: 3.0

SOUL (Software for University Libraries) which is in operation with from the second cycle itself is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre based on requirements of college and university libraries. It is user-friendly software developed to work under client-server environment. The software is compliant to international standards for bibliographic formats, networking and circulation protocols. After a comprehensive study, discussions and deliberations with the senior professionals of the country, the software was designed to automate all housekeeping operations in library. WEB OPAC (Online Public Access Catalogue) which is software in operation is highly versatile and user-friendly for simple and advanced search. OPAC users can export their search results in to PDF, MS Excel and MARCXML format.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

#### 4.2.2 - The institution has subscription for the | A. Any 4 or more of the above following e-resources e-journals e-

#### ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

## 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

## 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

#### 257871

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

## 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

92

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

#### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are total 353 computers including laptops connected to the infrastructure. Whenever needed the configuration of machines in

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departments like Information Technology (IT) and Computer Science (CS) are upgraded with the change in university curriculum. Presently these machines have high end configuration as I3 Processor, 8 GB RAM, 500 GB HDD. Networking of these terminals is done using 24 port switches, D Link router.

Office automation exists for the last decade. The software used was initially in FORTRAN and thus the output had a limited compatibility. This was replaced by Windows based one. This replacement has created more facilities to handle students' data, exam data, accounting operations and university requirements. It has helped the administrative as well as academic section to generate the required output which is in turn helping the digitalization at all levels.

'SOUL' (Version- 2.0) is the software used in library which is multiplatform, multilingual, client server based software. It provides highly versatile and user-friendly Online Public Access Catalog (OPAC) for simple and advanced search which is available to all the departments connected on LAN with the library.

The College has an active website for more than a decade. It was developed and maintained by a college staff. With greater demand for dynamism the website was handed over to a professional agency, run by an alumni, for maintenance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### **4.3.2 - Number of Computers**

340

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<u>View File</u>

## 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

#### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

64565

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has a definite and systematic mechanism for maintenance and upkeep of such facilities. These are maintained by an Annual Maintenance Contract (AMC) given to concerned agencies, by external agencies on demand as per the need or by the faculty members/ technicians of the institution. A technical person has been appointed for regular maintenance of IT infrastructure in the campus. A 'maintenance register' is maintained wherein complaints regarding repairs and maintenance of various facilities in the campus are registered by the staff members. These are attended by concerned technical persons on regular basis. Facilities like classrooms, seminar halls are cleaned daily by menial staff. Breakage if any is reported by the cleaning staff in office. Appropriate action is taken immediately. Painting of buildings is done on periodical basis.

Maintenance and Calibration of Scientific instruments: Science

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departments have a number of sophisticated equipments which need a regular maintenance. The high-end instruments are mainly maintained by the service engineers of the respective manufacturers who visit the institute for maintenance periodically or on call. The instruments are also calibrated as part of their maintenance. Such calibration is done regularly or as per the need by the expert faculty members in the respective departments.

In addition to the common measures such as installing inverters/ UPS/ spike guards to take care of the voltage fluctuations and voltage spikes , there are two 3-phase central generators of capacity 45 KVA each, one for each of the two main buildings of the institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### STUDENT SUPPORT AND PROGRESSION

#### **5.1 - Student Support**

## 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

## 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2263

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

## 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

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## 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://resgjcrtn.com/capability- enhancement-and-development-schemes/
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

## 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

574

## 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

#### A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

#### **5.2 - Student Progression**

#### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

#### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

307

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

## 5.2.3 - Number of students qualifying in state/national/international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

## 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

#### **5.3 - Student Participation and Activities**

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

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#### one) during the year

## 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

5

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college always facilitates students' representation on various committees and they engage themselves in and contribute to the planning and successful execution of various activities.

As in every year the Students' Council was formed through a formal and transparent well established procedure. The 37-member council acted as a bridge between their peers, teachers and other stakeholders. It organized activities like vaccination drives and helped in the organization of events like Annual Youth Festival and National Science Day celebrations.

Apart from the class representatives, there were department representatives. The representatives of NSS, NCC and Cultural departments played vital role in the organization and management of various events. The representative on the annual magazine committee (Sahakar) assisted in the collection and editing of the literature.

Academic departments also have their student's representatives / class representatives who attend the department meetings, participate in deliberations and play significant role in the organization of departmental activities like field visits, seminars, competitions, etc. Suggestions given by the students

representatives were taken due cognizance in various IQAC and CDC meetings.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

## 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

## **5.3.3.1** - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

#### NIL

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year	E. <1Lakhs
(INR in Lakhs)	

File Description	Documents
Upload any additional information	No File Uploaded

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The leadership, comprising of the management, the Principal, IQAC and the HoDs of academic and co-curricular activity departments invest collective efforts bringing in a conducive academic atmosphere.

The Life Member Board has teachers' representation providing academic and practical inputs to the management while making policies and communicating the management's views and expectations to the fellow teachers. As the head of the institution and chairperson of majority of the committees, the Principal imparts timely instructions and gives valuable inputs during meetings of bodies like IQAC, Planning Board, HoD Forum, WDC, Examination Committee, Research Committee, Students' Council, etc.

The teachers are motivated and supported for creative work on various statutory and other committees. Also the views and suggestions of student representatives on various bodies are taken into consideration.

The extension activities in collaboration with various organisations and dealing with varied issues have sensitized the youth making them responsible citizens.

Also in the second year of the pandemic year 2021-22 the institution displayed good governance with its administrative and academic initiatives .As a lead college of South Ratnagiri cluster, the planning, supervision and troubleshooting of University examination related activities were also conducted successfully.

File Description	Documents
Paste link for additional information	https://resgjcrtn.com/vision-mission-and- objective/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institutional administration is participatory and decentralised.

The governing body (the apex body with regard to the matters of policy making) gives a proper sense of direction to the activities and mobilizes financial resources. The responsibility of financial matters of the college is delegated to a separate Finance Officer.

The principle of delegation of authority is followed as it is delegated from the principal to vice principals, then to the heads of departments or conveners of various units and finally to the other members of the department or unit.

The Life Member Board has teachers' representation providing academic and practical inputs to the management.

As the head of the institution and chairperson of majority of the cells and committees, the Principal imparts timely instructions and gives his valuable inputs during meetings of various bodies.

The teachers are motivated with all sorts of support to work creatively on various statutory bodies and other 50+ committees made for various activities.

According to Maharashtra University Act 2016 the governance of the college is done through the deliberations of College Development Committee-CDC. The participative deliberations of this forum takes decisions on important issues like fund distribution, purchase, basic amenities development, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.2 - Strategy Development and Deployment

#### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The perspective plans focus upon matters like infrastructural development, introduction of new programmes ,enhancement of quality in teaching-learning process, promotion of research, healthy practices, etc. Accordingly, plan had been prepared by the IQAC by taking into consideration the recommendations of the NAAC Peer Team and the institute's vision, mission, objectives, core values, SWOC, and also the thrust areas at local and national level. The plan had been presented before and approved by the CDC. The major items included up gradation of various laboratories and upgradation of office automation software. Items connected to external certification, additional learning opportunities, excellence in academic and extra-curricular areas are integral parts of the perspective plan.

The academic year being the end of pandemic period the pointers in perspective plan were prioritised so as to re instate the normal, offline mode of teaching.

The college will go for academic autonomy in fifth cycle period. Preparation for the same is started in form of orientation meetings for the management representatives, teaching faculty, IQAC members and office bearers of the allied departments. The procedure to take formal sanction for proposal by different statutory bodies at college and management level is proposed in the next academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://resgjcrtn.com/gjcnaac/uploads/6 2  1 Proof1.pdf
Upload any additional information	No File Uploaded

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6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college administration has a network of advisory, executive and supervisory bodies.

The meetings of the General Body of the Society are held as per rules. An elected body of the R. E. Society called the Governing body governs the functioning of the Society and its allied institutes.

College Development Committee

The College Development Committee is constituted as per the Maharashtra Universities Act of 1994, under section 85, comprising of 10 members. It is the policy making body which monitors the entire academic and administrative functioning of the college on behalf of Governing body. It is also a grievance redressal body.

Grievance redressal mechanism:

The CDC works itself as a Grievance Redressal Cell as and when necessary. Three elected members of teaching staff and one elected member of non-teaching staff represent CDC for a period of Five Years.

The College has constituted Internal Complaint Committee as per State Government directions and an Anti Ragging Cell as per the direction of UGC and State Government.

Matters related to exam grievances are taken care of by the examination committee.

The constitution of RTI committee is in place as per the guidelines of Department of Higher Education, Government of Maharashtra.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://resgjcrtn.com/wp- content/uploads/2019/02/Organogram.pdf
Upload any additional information	No File Uploaded

## 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

#### **6.3 - Faculty Empowerment Strategies**

#### 6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

- A 'Credit co-operative society of teaching and non-teaching staff' is operative in the college to assist the college employees to get financial support. The society accepts deposits, monthly subscriptions and provides loan up to 12,00,000/- to its members for purposes like home construction, vehicle purchase, wedding, medical treatment etc. It also provides a loan urgently up to Rs. 20,000/- for emergency situation.
- The R.E. Society felicitates every year one of the teaching faculties by 'Late Baburao Joshi Best Teacher Award' and one of the non teaching staff by 'Late Malatibai Joshi Best Employee Award'. In addition to this a number of other staffers are felicitated in a function on the Republic Day for sincere discharge of their duties in the college.
- The college conducts workshops on API for teaching staff.

- The college offers its faculty financial assistance for their participation in research activities.
- The college makes every effort to provide job on compassionate basis to the keen of the diseased employee.
- Advance payment of salary from college fund is done if the salary grants are delayed for long period or on earlier date in festive season.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

- 6.3.2 Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year
- 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

5

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

19

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Performance Appraisal based on Confidential Report:

Every year the teaching and non teaching staff has to submit confidential report. The teaching staff CR is to be submitted to

the respective head of the department, who puts in his/her remarks and forwards it to the Principal. The CR of non-teaching staff is to be submitted to the Registrar of the college and after his remark finally submitted to the Principal. All the CRs are finally evaluated by the Principal. This report is a brief assessment of the yearly performance of the concerned staff.

Performance Appraisal of Teaching Staff based on PBAS:

The institution follows the performance appraisal system laid down by the UGC and implemented by University of Mumbai in the form of "Performance Based Assessment System". The minimum norms of Selection Committees and Selection Procedures as well as API score requirements for the different cadres, through Career Advancement Schemes Regulations are applied for PBAS. The IQAC scrutinizes and confirms API scores of teacher.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

As usual the External Financial Audit for 2021-22 was carried out by Statutory Auditor appointed in the Annual General Meeting of parent education society. The practicing Chartered Accountant was appointed as statutory auditor and the audited reports were submitted to the charity commissioner.

Internal financial audit was carried out by Internal Auditor appointed by the management with objective to suggest improvement or strengthen the overall governance mechanism of the education society.

Mechanism for settling audit objections: The institution have three tier structure for settling audit objections viz Accounts Assistant, Head of the Institution and Management of parent education society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

#### 5944824

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution explores and applies for funding schemes of agencies like UGC, BCUD and DST

#### Various sources:

- Government of Maharashtra salary grant for aided section around Rs.10 crore per year.
- 2. Tuition fees -around Rs. 2 crore per year.
- 3. Development fee contribution from students -about Rs.18 Lakh.
- 4. The research grant sanctioned by various funding agencies about Rs. 10 lakhs.
- 5. Soil testing laboratory cunsultancy-about Rs. 2 lakhs
- 6. Organization of seminars and conferences for teachers and students.
- 7. Hostel fees, rent from Seminar hall, Auditorium, playground and interest on fixed deposits.
- 8. Alumni and philanthropists

#### OPTIMAL UTILISATION OF RESOURCES:

- 1. Institution Budget: Every year annual budget is prepared well in advance as per the needs and requirements of the various departments. It is approved in the College Development Committee.
- 2. Purchase Committee: The committee considers requirements from all the departments, invites quotations, prepares comparative statements, negotiates with suppliers and then purchase order is executed. The institute focuses on maximum utilization of resources.
- 3. Accounts and Audit: All funds mobilized are properly accounted in the books of account. Every year institute conducts external financial audits by appointing statutory auditor in the annual general meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell has continuously introduced initiatives for strengthening and upgradation of activities for quality enhancement in academic and administrative work.

Accordingly the IQAC organized the following activities this year:

- 1. Administrative staff training for better use of CASCADE-ERP
- 2. ISO 9001:2015 certification renewal
- 3. Orientation of HoDs on data generation/collection for AQAR /Academic Audits
- 4. Benchmarking of academic and administrative processes to identify the areas of improvement
- 5. MoU with BKW Medical College , Dervan , to add to the internship opportunities and sharing of research facilities.
- 6. MoU with Govt. College of Education, Ratnagiri for academic exchange for quality enhancement of teaching, learning and evaluation.

Other initiatives that continued over from the last few years

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include the incorporation of automation and use of technology mandatory in day to day functioning of institute .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the college has devised several mechanisms to review the effectiveness of the teaching learning process, structures and methodologies of operations in the institution and strived hard for its reforms.

This year too, there was a good number of teacher participation in framing of syllabi at UG and PG level and the faculty participation in syllabus revision workshops enhanced the preparedness for effective teaching-learning in the classrooms.

In addition to the classification of students as slow and advanced the aspect of ease of access to online learning was also taken into consideration and teaching methods and schedules were modified accordingly. ICT based teaching learning including LMS like Google Classroom were widely used.

As usual reviews regarding syllabus completion were taken online by the respective heads and vice principals at the end of each semester and student's feedback was sought.

The success of these efforts is seen in form of number students getting university ranks, medals in Avishkar and other research competitions and high rate of progression along with higher percentage of result than the parent university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

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# 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

#### A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

#### INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In the year 2021-22, the WDC organized different activities for the students, teachers as well as community. On 26 th January, an essay competition on the subject 'Changing face of women in 75 years of Indian independence 'was held. In March 22, on the occasion of 'International Women's Day 'a seminar was organized in which 100 students participated. In August, National Digital Poster Competition was organized and the theme was 'Importance of Educating Girls'. A general counselling programme was organized in Sept.2021 wherein the girls were guided in different life skills to deal effectively with the challenges of everyday life.

Another example of the gender equality practice in the institution is that 2 of the 4 (50%) Vice principals are lady faculties. 23 out of 37 (62.16%) student representatives on Student Council are girl students. The same can we observed in the enrollment ratio of the students across the faculties and in the participation in various activities.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

## 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensorbased energy conservation Use of LED bulbs/power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management -

The college gives priority to keep the campus clean and ecofriendly. It instructs the staff and students to reduce waste to maximum possible extent. The students are instructed to deposit waste in separate bins kept at various places on the college campus. The solid waste, not useful for composting, is disposed off every morning to the garbage carriers of the Municipal council. The decomposable solid waste is used to convert it into fertilizer in a plant maintained scientifically.

In order to create awareness about clean campus and waste management among the students, programmes such as poster competition and street plays are organized.

Liquid waste management-

Drinking water facility is arranged in every building of the campus. Waste water from laboratories and toilets is properly drained out through the underground drainage systems using natural slopes of the campus.

E-waste management-

E-waste such as condemned batteries and damaged computers is disposed off by handing them for safe disposal to outside agencies or via buyback policy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting **Bore well /Open well recharge Construction** of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.1.5 - Green campus initiatives include

#### 7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- B. Any 3 of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

## 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution has great diversity of students as well as staff members with regard to caste, gender, religion, mother tongue, economic class ,etc. Also, the academic departments include languages like Urdu, Sanskrit, etc. Therefore, it is obvious for the institute to reflect the diversity in variety of programmes organized by academic as well as extra and co-curricular departments. These programmes are a tool to imbibe and inculcate the values like tolerance, cultural harmony, care for environment, etc. The detailed list of such activities is as follows.

- 1. Bharatratna Dr. Babasaheb Ambedkar Social Equality Programme
- 2. Two National Seminars in collaboration with National Council for the "Promotion of Urdu Language"
- 3. Value added certificate course in collaboration with the Ratnagiri subcenter of Kavikulaguru Kalidas Sanskrit University ,Ramtek.
- 4. Two-Day National Seminar in collaboration with Indian Council of Historical Research, Ministry of Education ,Govt. of India on "Dismantling Castism"
- 5. NSS street plays on issues like female foeticide.
- 6. Hindi Bhasha Din
- 7. Sanskrit Din

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Following activities related to sensitization of students and employees of the institution to the constitutional obligations: values, rights, duties and responsibilities of citizens organized by the institution and other agencies.

- Participation in activities for rehabilitation of flood affected areas in Chiplun, a neighboring tehsil. (provision of funds, clothing, drinking water, etc. and cleaning of houses and water reservoirs)
- 2. Blood Donation Camps
- 3. Disaster Management Awareness Program
- 4. Indian Constitution Awareness programme
- 5. Cyber Crime Awareness Program
- 6. National Integration-Pledge
- 7. Celebration of Constitution Day
- 8. National Voters Day

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	https://resgjcrtn.com/gjcnaac/uploads/3 4  3 Proof.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

B. Any 3 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes with great respect and enthusiasm the two national festivals viz. the Independence Day and the Republic Day as well as Maharashtra Day. It observes with due respect and seriousness the birth and death anniversaries of freedom fighters and nation builders such as Lokamanya Tilak, Dr.Babasaheb Ambedkar, Swami Vivekanand, Chhatrapati Shahu Maharaj, etc. Also the anniversaries of founder members, patrons and architects of the institution are observed by paying them tribute in a variety of ways.

In the year 2022-22 following events of this kind were organized by the institution -

- 1. 8 March Women's Day programme -
- 2. 1 August Lokmanya Tilak Death Anniversary
- 3. 27 Feb -Marathi Rajbhasha Din
- 4. 21 June -International Yoga day
- 5. 26 July -Kargil Day
- 6. 14 Sept Hindi Bhasha Din
- 7. 15 October Vachan Prerana Din
- 8. 22 June Kalidas Din Sanskrit Dept
- 9. 18 March Dr. V. K Bavadekar Memorial Lecture series
- 10. Late Prof. P. N. Deshmukh Memorial Programme

- 11. Late Prof. V. G. Kanitkar Memorial lecture
- 12. 25 January National Voters Day
- 13. 26 November Constitution Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Mous FOR ENHANCING COLLABORATIONS

Need: To sign new MoUs and to organise more collaborative activities to make the existing MoUs more functional and bring in quality enhancement in academic and other activities.

The Practice: MoU Committee looks into signing the MoUs with renowned institutions, planning and execution of activities. The committee explores department wise possibilities of sharing or collaboration.

Outcome: There are total 15 MoUs including fresh as well as renewed. All MoUs remained functional through successful planning.

#### FLOOD RELIEF ACTIVITIES IN NEIGHBOURING TAHASIL

Purpose: To support the relief and rehabilitation activities in the villages in the neighbouring district Chiplun, being carried out during the devastating flood in July-August 2021.

The Practice: The college Disaster Management Cell, National Service Scheme and Marathi Vidnyan Parishad volunteered to provide support in form of collecting money and other essentials for distributing them among the flood affected families/organisations and participating in cleaning the private and public amenities to maintain health and hygiene in the affected areas.

Outcome: The Marathi Vidnyan Parishad ,Ratnagiri Chapter, received INR 49,000 from its central unit and donated it to Bharatiya Samaj Seva Samstha ,Chiplun, housing 28 orphan babies. The NCC cadets, Disaster Management Cell raised a fund of INR 17,225 and grocery items. The NSS volunteers collected drinking water, food, clothing and other essential goods. They actually participated in the cleaning activities of the houses, schools , wells and tanks.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

#### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### Institutional Distinctiveness:

Organisation of or participation in variety of outreach activities has always been a distinctive feature of the institution. During pandemic and after reopening in January 2022, the institute by taking due precautions, did organise and participate in many extension /extra-curricular activities.

The major ones are as follows:

- 1. Marathi Vidnyan Parishad of the college through its central unit donated Rs 49000 to Bhartiy Samaj Sewa Sanstha where 28 flood affected orphan babies were housed. It also organised programmes such as workshop, competitions and lectures for high school students.
- 2. The Nature Club of the college organised Mangrove Plantation activity in association with Mangrove Society of India.
- 3. The NSS volunteers in flood relief activity collected drinking water, food, clothing and other essential goods. They actually participated in the cleaning activities of the houses, schools, wells and tanks.
- 4. The NCC units organised activities like tree plantation, blood donation, Costal Cleanliness in the neighbouring areas

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- and organised Army Attachment Camps in the college premises. Also the NCC cadets, Disaster Management Cell raised a fund of INR 17,225 and grocery items as flood relief activity.
- 5. Astronomy club in association with Ratnagiri Sub campus, University of Mumbai launched Certificate course in Astronomy.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

#### Plan of action

- To strengthen research centre and to enroll more research scholars.
- To make all class rooms ICT enabled.
- To strengthen automation in administration.
- To augment techno based teaching learning techniques so as to enhance the effectiveness of hybrid teaching.
- To inculcate less paper culture.
- To go for autonomous status.